

HOUSING & WELLBEING

2023/24 FEES & CHARGES PROPOSED FOR :-
ENVIRONMENTAL HEALTH & LICENSING

Description	2022/23 Charge	PRICING STRATEGY				Proposed 2023/24 Charge	Annual Increase / Decrease (-) %	Comments
		COMMERCIAL	FULL COST RECOVERED	SUBSIDISED	FREE			
Outside Scope for VAT purposes								
Taxi & Private Hire Vehicle Licences								
Annual Hackney Carriage Vehicle Licence - Initial Application	£235.00	*	✓	*	*	£254.52	8.31 %	fee determined following detailed cost recovery calculations
Annual Hackney Carriage Vehicle Licence - Initial Application (wholly electric vehicles)	£117.50	*	*	✓	*	£127.26	8.31 %	fee determined following detailed cost recovery calculations
Annual Hackney Carriage Vehicle Licence - Initial Application (Courtesy vehicles)	£235.00	*	✓	*	*	£254.52	8.31 %	fee determined following detailed cost recovery calculations
Annual Hackney Carriage Vehicle Licence - Renewal	£225.00	*	✓	*	*	£243.01	8.00 %	fee determined following detailed cost recovery calculations
Annual Hackney Carriage Vehicle Licence - Renewal (wholly electric vehicles)	£112.50	*	*	✓	*	£121.51	8.01 %	fee determined following detailed cost recovery calculations
Annual Private Hire Vehicle Licence - Initial Application	£235.00	*	✓	*	*	£231.85	-1.34 %	fee determined following detailed cost recovery calculations
Annual Private Hire Vehicle Licence - Initial Application (wholly electric vehicles)	£117.50	*	*	✓	*	£115.93	-1.34 %	fee determined following detailed cost recovery calculations
Annual Private Hire Vehicle Licence - Initial Application (Limousines)	£235.00	*	✓	*	*	£231.85	-1.34 %	fee determined following detailed cost recovery calculations
Annual Private Hire Vehicle Licence - Initial Application (Courtesy vehicles)	£235.00	*	✓	*	*	£231.85	-1.34 %	fee determined following detailed cost recovery calculations
Annual Private Hire Vehicle Licence - Renewal	£225.00	*	✓	*	*	£220.34	-2.07 %	fee determined following detailed cost recovery calculations
Annual Private Hire Vehicle Licence - Renewal (wholly electric vehicles)	£112.50	*	*	✓	*	£110.17	-2.07 %	fee determined following detailed cost recovery calculations
Transfer of vehicle ownership (payable by buyer)	£18.50	*	✓	*	*	£19.61	6.00 %	
Taximeter tests	£18.50	*	✓	*	*	£19.61	6.00 %	
Replacement vehicle plates	£21.00	*	✓	*	*	£6.80	-67.62 %	Cost of purchasing items from supplier
Optional plate fitting brackets	£21.00	*	✓	*	*	£6.74	-67.90 %	Cost of purchasing items from supplier
Optional pack of magnets used for attaching plate to vehicle	£23.44	*	✓	*	*	£23.44	NO CHANGE	Cost of purchasing items from supplier
Compulsory door signs for hackney carriages (vinyl, per pair)	£10.50	*	✓	*	*	£18.00	71.43 %	Cost of purchasing items from supplier
Compulsory door signs for hackney carriages (magnetic, per pair)	£25.00	*	✓	*	*	£24.00	-4.00 %	Cost of purchasing items from supplier
Compulsory hi-viz jackets for all vehicles (per jacket)	£2.16	*	✓	*	*	£2.16	NO CHANGE	Cost of purchasing items from supplier
Advertising approval on hackney carriages (agency)	£159.00	*	✓	*	*	£168.54	6.00 %	
Advertising approval per hackney carriage	£53.00	*	✓	*	*	£56.18	6.00 %	
Advertising approval (Licensing Committee referral)	£265.00	*	✓	*	*	£280.90	6.00 %	
Private Hire Operators - initial application (5 yrs)	£771.00	*	✓	*	*	£757.98	-1.69 %	fee determined following detailed cost recovery calculations
Private Hire Operators - renewal (5 yrs)	£769.00	*	✓	*	*	£744.86	-3.14 %	fee determined following detailed cost recovery calculations
Driver Licences - initial application (3 yrs)	£329.00	*	✓	*	*	£343.50	4.41 %	fee determined following detailed cost recovery calculations
Driver Licences - renewal application (3 yrs)	£325.00	*	✓	*	*	£338.88	4.27 %	fee determined following detailed cost recovery calculations
Theory Knowledge Test	£108.00	*	✓	*	*	£114.48	6.00 %	
Repeat Knowledge Test with Training	£74.00	*	✓	*	*	£78.44	6.00 %	
Repeat Knowledge Test (Test Only)	£33.50	*	✓	*	*	£35.51	6.00 %	
Replacement drivers badges	£19.00	*	✓	*	*	£20.14	6.00 %	
Duplicate documents	£19.00	*	✓	*	*	£20.14	6.00 %	
Driver change of address	£7.40	*	✓	*	*	£7.84	6.00 %	
Street Trading								
Street Trading Consent (per annum)	£530.00	*	✓	*	*	£561.80	6.00 %	
Street Trading Consent (per annum) - Vicarage Road	£530.00	*	✓	*	*	£561.80	6.00 %	
Street Trading Consent daily rate (if less than one year)	£24.00	*	✓	*	*	£25.44	6.00 %	
Street Trading Consent (Town Centre Markets per stall per day, waived for charitable etc stalls)	£24.00	*	✓	*	*	£25.44	6.00 %	
Permit for Tables & Chairs on the Highway								
Initial application (1 year permit)	£421.00	*	✓	*	*	£446.26	6.00 %	
Renewal of annual permit	£114.00	*	✓	*	*	£120.84	6.00 %	
Limited duration pavement licence	£100.00	*	*	*	✓	£100.00	NO CHANGE	
Free Printed Matter Distribution								
First distributor	£57.00	*	✓	*	*	£60.42	6.00 %	
Each additional distributor	£34.50	*	✓	*	*	£36.57	6.00 %	
Additional fee for each distributor between 1700 and 0900	£22.50	*	✓	*	*	£23.85	6.00 %	

HOUSING & WELLBEING

**2023/24 FEES & CHARGES PROPOSED FOR :-
ENVIRONMENTAL HEALTH & LICENSING (continued)**

Prices quoted below are exclusive of VAT

Description	2022/23 Charge	PRICING STRATEGY					Proposed 2023/24 Charge	Annual Increase / Decrease (-) %	Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			
Outside Scope for VAT purposes									
Sex Establishment Licence									
Grant of Licence	£577.50	*	✓	*	*	*	£612.15	6.00 %	
Annual renewal fee	£144.00	*	✓	*	*	*	£152.64	6.00 %	
Sexual Entertainment Venue Licence									
Application for grant of licence	£687.00	*	✓	*	*	*	£728.22	6.00 %	
Renewal of licence	£253.00	*	✓	*	*	*	£268.18	6.00 %	
Major variations (at officer's discretion)	£555.00	*	✓	*	*	*	£588.30	6.00 %	
Minor variations (at officer's discretion)	£122.50	*	✓	*	*	*	£129.85	6.00 %	
Skin Piercing									
Operator (each)	£57.50	*	✓	*	*	*	£61.00	6.09 %	
Premises	£183.00	*	✓	*	*	*	£194.00	6.01 %	adjusted for rounding after conversation with TRDC for whom we also deliver this service
Animal Welfare Licensing (New applications excl. veterinary fees) <i>Note that premises licensed under this legislation are subject to chargeable and licence inspection</i>									
Day care residential	£176.00	*	✓	*	*	*	£186.56	6.00 %	
Day care commercial	£227.00	*	✓	*	*	*	£240.62	6.00 %	
Breeding residential	£197.00	*	✓	*	*	*	£208.82	6.00 %	
Breeding commercial	£227.00	*	✓	*	*	*	£240.62	6.00 %	
Home boarding	£176.00	*	✓	*	*	*	£186.56	6.00 %	
Kennels	£242.00	*	✓	*	*	*	£256.52	6.00 %	
Cattery	£242.00	*	✓	*	*	*	£256.52	6.00 %	
Hiring Horses	£263.00	*	✓	*	*	*	£278.78	6.00 %	
Pet Vending Commercial	£242.00	*	✓	*	*	*	£256.52	6.00 %	
Pet Vending Small / domestic	£176.00	*	✓	*	*	*	£186.56	6.00 %	
Exhibiting of Animals Commercial	£242.00	*	✓	*	*	*	£256.52	6.00 %	
Exhibiting of Animals Domestic	£176.00	*	✓	*	*	*	£186.56	6.00 %	
Dangerous Wild Animal	£206.00	*	✓	*	*	*	£218.36	6.00 %	
Dangerous Wild Animal licence amendment	£75.00	*	✓	*	*	*	£79.50	6.00 %	
Animal Welfare Licensing (renewals excl. veterinary fees) <i>Note that premises licensed under this legislation are subject to chargeable and licence inspection</i>									
Day care residential	£135.50	*	✓	*	*	*	£143.63	6.00 %	
Day care commercial	£186.50	*	✓	*	*	*	£197.69	6.00 %	
Breeding residential	£157.50	*	✓	*	*	*	£166.95	6.00 %	
Breeding commercial	£186.50	*	✓	*	*	*	£197.69	6.00 %	
Home boarding	£135.50	*	✓	*	*	*	£143.63	6.00 %	
Kennels	£201.00	*	✓	*	*	*	£213.06	6.00 %	
Cattery	£201.00	*	✓	*	*	*	£213.06	6.00 %	
Hiring Horses	£223.00	*	✓	*	*	*	£236.38	6.00 %	
Pet Vending Commercial	£201.00	*	✓	*	*	*	£213.06	6.00 %	
Pet Vending Small / domestic	£135.50	*	✓	*	*	*	£143.63	6.00 %	
Exhibiting of Animals Commercial	£201.00	*	✓	*	*	*	£213.06	6.00 %	
Exhibiting of Animals Domestic	£135.50	*	✓	*	*	*	£143.63	6.00 %	
Dangerous Wild Animal	£155.00	*	✓	*	*	*	£164.30	6.00 %	
Scrap metal Dealers									
Grant of Licence	£276.00	*	✓	*	*	*	£292.56	6.00 %	
Renewal of Licence	£214.00	*	✓	*	*	*	£226.84	6.00 %	
Variation of Licence	£56.50	*	✓	*	*	*	£59.89	6.00 %	
Change of Name	£56.50	*	✓	*	*	*	£59.89	6.00 %	
Change of Site	£56.50	*	✓	*	*	*	£59.89	6.00 %	
A request for a DBS check would be subject to VAT at the Standard rate.									
A request for a DBS check which forms part of a Licence application would be Outside Scope for VAT purposes.									
DBS checks									
Disclosure & Barring Service check for selected licences	£38.00	*	*	*	*	*	£38.00	NO CHANGE	These are third party fees, charged at the point of application, and may vary during the course of the year
Fee charged by processing company.	£12.02	*	✓	*	*	*	£12.02	NO CHANGE	

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**2023/24 FEES & CHARGES PROPOSED FOR :-
ENVIRONMENTAL HEALTH & LICENSING (continued)**

Description	2022/23 Charge	PRICING STRATEGY					Proposed 2023/24 Charge	Annual Increase / Decrease (-) %	Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			
Outside Scope for VAT purposes									
GAMBLING ACT 2005									
New applications									
Bingo	£968.00	*	✓	*	*	*	£1,026.08	6.00 %	
Betting (off-course)	£968.00	*	✓	*	*	*	£1,026.08	6.00 %	
Betting (off-course) - where provisional statement exists	N/A	*	✓	*	*	*	£950.00	NO CHANGE	Fee set at statutory maximum
Betting (track)	£968.00	*	✓	*	*	*	£1,026.08	6.00 %	
Betting (track) - where provisional statement exists	N/A	*	✓	*	*	*	£950.00	NO CHANGE	Fee set at statutory maximum
Adult Gaming Centre	£968.00	*	✓	*	*	*	£1,026.08	6.00 %	
Family Entertainment Centre	£968.00	*	✓	*	*	*	£1,026.08	6.00 %	
Family Entertainment Centre with permit	£300.00	*	*	*	*	✓	£300.00	NO CHANGE	
Licensed Premises Gaming Machine Notification	£50.00	*	*	*	*	✓	£50.00	NO CHANGE	
Licensed Premises Gaming Machine Permit	£150.00	*	*	*	*	✓	£150.00	NO CHANGE	
Club Gaming Permit	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
Club Gaming Machine Permit (Fast track application)	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
Club Gaming Machine Permit (not a fast track application)	£200.00	*	*	*	*	✓	£200.00	NO CHANGE	
Small society lottery	£40.00	*	*	*	*	✓	£40.00	NO CHANGE	
Prize Gaming Permit	£300.00	*	*	*	*	✓	£300.00	NO CHANGE	
Provisional statements	£900.00	*	✓	*	*	*	£954.00	6.00 %	
Transfer and re-instatement applications									
Bingo	£950.00	*	✓	*	*	*	£1,007.00	6.00 %	
Betting (off-course)	£950.00	*	✓	*	*	*	£1,007.00	6.00 %	
Betting (track)	£950.00	*	✓	*	*	*	£950.00	NO CHANGE	Fee set at statutory maximum
Adult Gaming Centre	£950.00	*	✓	*	*	*	£1,007.00	6.00 %	
Family Entertainment Centre	£950.00	*	✓	*	*	*	£950.00	NO CHANGE	Fee set at statutory maximum
Licensed Premises Gaming Machine Permit	£25.00	*	*	*	*	✓	£25.00	NO CHANGE	
Variation applications									
Bingo	£968.00	*	✓	*	*	*	£1,026.08	6.00 %	
Betting (off-course)	£968.00	*	✓	*	*	*	£1,026.08	6.00 %	
Betting (track)	£968.00	*	✓	*	*	*	£1,026.08	6.00 %	
Adult Gaming Centre	£968.00	*	✓	*	*	*	£1,000.00	1.03 %	Statutory maximum reached
Family Entertainment Centre	£968.00	*	✓	*	*	*	£1,000.00	1.03 %	Statutory maximum reached
Licensed Premises Gaming Machine Permit	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
Club Gaming Machine Permit	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
Miscellaneous fees									
Duplicate premises licence	£25.00	*	✓	*	*	*	£25.00	NO CHANGE	Fee set at statutory maximum
Change of circumstances on premises licence	£50.00	*	✓	*	*	*	£50.00	NO CHANGE	Fee set at statutory maximum
Duplicate machine, FEC, or prize gaming permit	£15.00	*	*	*	*	✓	£15.00	NO CHANGE	
Change of name on machine, FEC, or prize gaming permit	£25.00	*	*	*	*	✓	£25.00	NO CHANGE	

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**2023/24 FEES & CHARGES PROPOSED FOR :-
ENVIRONMENTAL HEALTH & LICENSING (continued)**

Description	2022/23 Charge	PRICING STRATEGY					Proposed 2023/24 Charge	Annual Increase / Decrease (-) %	Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			
Outside Scope for VAT purposes									
GAMBLING ACT 2005									
Annual Fee									
Bingo	£1,000.00	*	✓	*	*	*	£1,000.00	NO CHANGE	already at statutory maximum
Betting (off-course)	£503.00	*	✓	*	*	*	£533.18	6.00 %	
Betting (track)	£1,000.00	*	✓	*	*	*	£1,000.00	NO CHANGE	already at statutory maximum
Adult Gaming Centre	£1,000.00	*	✓	*	*	*	£1,000.00	NO CHANGE	already at statutory maximum
Family Entertainment Centre	£750.00	*	✓	*	*	*	£750.00	NO CHANGE	already at statutory maximum
Family Entertainment Centre with permit	£300.00	*	*	*	*	✓	£300.00	NO CHANGE	
Licensed Premises Gaming Machine permit	£50.00	*	*	*	*	✓	£50.00	NO CHANGE	
Club Gaming Permit	£50.00	*	*	*	*	✓	£50.00	NO CHANGE	
Club Gaming Machine Permit	£50.00	*	*	*	*	✓	£50.00	NO CHANGE	
Small society lottery	£20.00	*	*	*	*	✓	£20.00	NO CHANGE	
Prize Gaming Permit	£300.00	*	*	*	*	✓	£300.00	NO CHANGE	
Licensing Act 2003									
(Statutory fees)									
Premises Licence/Club Premises Application fees									
Rateable value £0-4300	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
Rateable value £ 4301 - £33,000	£190.00	*	*	*	*	✓	£190.00	NO CHANGE	
Rateable value £ 33,001 - £ 87,000	£315.00	*	*	*	*	✓	£315.00	NO CHANGE	
Rateable value £87001 - £125,000	£450.00	*	*	*	*	✓	£450.00	NO CHANGE	
Rateable value £125,001 and above	£635.00	*	*	*	*	✓	£635.00	NO CHANGE	
Premises Licence/Club Premises Annual Fees									
Rateable value £0- £4300	£70.00	*	*	*	*	✓	£70.00	NO CHANGE	
Rateable value £ 4301 - £33,000	£180.00	*	*	*	*	✓	£180.00	NO CHANGE	
Rateable value £ 33,001 - £ 87,000	£295.00	*	*	*	*	✓	£295.00	NO CHANGE	
Rateable value £87001 - £125,000	£320.00	*	*	*	*	✓	£320.00	NO CHANGE	
Rateable value £125,001 and above	£350.00	*	*	*	*	✓	£350.00	NO CHANGE	
Replacement licence	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Application for provisional licence	£315.00	*	*	*	*	✓	£315.00	NO CHANGE	
Change of licence details (name or address)	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Variation of designated premises supervisor	£23.00	*	*	*	*	✓	£23.00	NO CHANGE	
Transfer of premises licence	£23.00	*	*	*	*	✓	£23.00	NO CHANGE	
Interim authority notice	£23.00	*	*	*	*	✓	£23.00	NO CHANGE	
Variation of designated premises supervisor	£23.00	*	*	*	*	✓	£23.00	NO CHANGE	
Variation of premises	£315.00	*	*	*	*	✓	£315.00	NO CHANGE	
Minor variation of premises	£89.00	*	*	*	*	✓	£89.00	NO CHANGE	
Notification of change of name or club rules	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Change of relevant registered address of club	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Temporary event notice	£21.00	*	*	*	*	✓	£21.00	NO CHANGE	
Replacement temporary event notice	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Application for personal licence	£37.00	*	*	*	*	✓	£37.00	NO CHANGE	
Replacement personal licence	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Notification of change of name etc for personal licence	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Entry on freeholder register	£21.00	*	*	*	*	✓	£21.00	NO CHANGE	